



## British Ecological Society

### GENERAL INFORMATION

Welcome to the 2009 Annual Meeting of the British Ecological Society, at the de Havilland campus, University of Hertfordshire, Hatfield, 7th – 10th September, 2009.

#### Driving Directions & Transport Links

The University has three locations in Hatfield. The BES conference is taking place on the **de Havilland Campus**, situated at the crossroads of the A1001 and A1087 in Hatfield Business Park.

#### BY ROAD

##### A1(M) from the north

- Leave the A1(M) at Junction 4 - signposted A1001
- At the roundabout take 3rd exit to A1001 Hatfield and Galleria
- Continue on A1001 following signs to Galleria and Hertfordshire Sports Village
- Bypass Galleria entrance, at next traffic lights make right onto A1057 St Albans and next right into Hatfield Business Park
- The entrance to the de Havilland campus car park is immediately on your left.

##### A1(M) from the south

- Leave the A1(M) at Junction 3
- Follow the signs for the A1001 Hatfield and Galleria
- Take the second left to Hatfield Business Park/Galleria and Hertfordshire Sports Village - IGNORE SIGN TO UNIVERSITY
- At next traffic lights, turn left onto A1057 St Albans and take the next right into Hatfield Business Park
- The entrance to the de Havilland campus car park is immediately on your left.

##### M1 from the north

- Leave the M1 at junction 7 and take the M10 to Junction 1 (Park Street Roundabout)
- Take the A414 eastbound (signed A414 Hatfield)
- At the roundabout of the A1M, take the first left and follow signs for the A1001 Hatfield and Hatfield Business Park - IGNORE SIGN TO UNIVERSITY
- At next traffic lights, turn left onto A1057 St Albans and then right into Hatfield Business Park
- The entrance to the de Havilland campus car park is immediately on your left.

##### M1 from the south

- Leave the M1 at Junction 6 and take the A405 to Park Street Roundabout (signed A405 St Albans) then take the A414 eastbound (signed A414 Hatfield)
- At the roundabout of the A1M, take the first left and follow signs for the A1001 Hatfield and Hatfield Business Park - IGNORE SIGN TO UNIVERSITY
- At next traffic lights, turn left onto A1057 St Albans and then right into Hatfield Business Park
- The entrance to the de Havilland campus car park is immediately on your left.

##### M25

- Leave the M25 at Junction 23 (South Mimms) and take the A1(M) northbound
- Leave the A1(M) at Junction 3 and follow directions from A1(M) south (above).

## **PUBLIC TRANSPORT**

### **BY RAIL**

- Hatfield station is served by West Anglia Great Northern trains from London Kings Cross (usual journey time about 22 minutes)
- Hatfield station is 5 minutes by taxi from the de Havilland campus
- There is also a bus service offered by Uno (see below for details).

### **BY BUS**

- Uno services 341 & 641 travel between Hatfield Station and de Havilland campus
- A service run by Arriva Bus Company (300/301) operates between Hatfield Station and the Galleria, which is situated opposite the Campus
- A Jetlink Express 757 service travels from Gatwick, Heathrow and Stansted airports to the College Lane Campus. Direct coaches also travel to the main Campus from Central London. The connecting Uno bus service 341 will then take you on the de Havilland campus
- For up to date information on bus services and timetables to the University campuses, please log on to [www.unobus.info](http://www.unobus.info) or [www.arrivabus.co.uk](http://www.arrivabus.co.uk)

### **BY AIR**

#### **From London Luton**

- Take a taxi or the airport bus service to the Luton Parkway station
- Take the Thameslink service to St Albans City Station, then a taxi or Uno services will take you to the Hatfield Business Park, the location of the de Havilland campus.

#### **From London Heathrow**

- Take the London Underground Piccadilly Line from Heathrow to Kings Cross
- Catch a West Anglia Great Northern train from Kings Cross main line station to Hatfield.
- Hatfield station is 5 minutes by taxi from the de Havilland campus.
- There is also a bus service offered by Uno (757). Log on to [www.unobus.info](http://www.unobus.info) for up to date timetables.

#### **From London Gatwick**

- Catch a Thameslink train to St Albans City Station
- Take a taxi or use the University bus Services to get to Hatfield Business Park, the location of the de Havilland campus.
- There are also bus services offered by Uno (757), log on to [www.unobus.info](http://www.unobus.info) for up to date timetables.

## **SHUTTLE BUS**

The BES is operating a complimentary bus service between the campus and Hatfield British Rail Station. The times are as follows:

#### **Monday 7 September:**

Hatfield British Rail Station to de Havilland Campus  
13:30-18:30

#### **Thursday 10 September:**

De Havilland campus to Hatfield British Rail station  
09:00 – 13:30

## **BES Annual Meeting Registration Desk**

Registration for delegates will take place in the Atrium, by the Auditorium at the following times:

Monday 7 <sup>th</sup> September	13:30 – 19:00
Tuesday 8 <sup>th</sup> September	08:00 – 18:30
Wednesday 9 <sup>th</sup> September	08:00 – 18:30
Thursday 10 <sup>th</sup> September	08:30 – 14:00

On registering, you will receive your delegate information pack, which includes the programme of sessions and your name badge.

## **University of Hertfordshire Accommodation at the de Havilland Campus**

### **Residential Services Reception**

- The University's accommodation reception services are available from 08:00 to 23:00
- Outside these hours their Security Services will be able to help you. Please dial 1010 from an internal phone at any time or 01707 281010 from an external phone.
- If you have any queries regarding your room please contact Residential Services Reception on internal x82800/82801 or externally 01707 251183.

***There is always a Resident Services Assistant available – please contact Security and they will assist you.***

### **Departure**

- Please vacate your room and return your keycard to Reception in the Residential Services Office before 10.00.
- Upon receipt of your keycard you will be given a token to exit the car park.
- Keycards that are not returned will be subjected to a £12 charge.
- Please respect the check out time, as your room may be needed for new arrivals.

### **Parking**

- As an attendee of the BES Annual Meeting, you are entitled to free parking. However you must display a valid permit on your dashboard.
- If you have requested a parking permit on your BES Annual Meeting registration form you will receive your permit before the conference, please bring this permit with you.

### **Messages**

- Any messages received at the University's Reception will be posted on a message board in Reception.
- If you are expecting an urgent call, please inform Reception. It is their normal practice not to interrupt guests during lectures unless asked to do so with an urgent message.

### **Emergencies and First Aid**

- In the event of an emergency or if you are feeling unwell, please contact Security Services by dialling 1010 from an internal phone or from an external phone on 01707 281010.

### **Fire Alarms and Procedures**

- If a continuous bell sounds, please evacuate the building immediately via the nearest fire exit.
- The fire assembly points are at the front of Hadham and Lemsford halls.
- Please wait to be given the 'all clear' before re-entering.
- Fire procedures are posted on the back of your bedroom door. Please familiarise yourself with them.

### **Security**

- Security is the responsibility of the individual.
- Valuables such as wallets, handbags, jewellery and laptops should not be left unattended at any time.
- Please ensure that your bedroom door is kept locked. Windows in ground floor bedrooms should be closed when leaving the room.

### **Smoking**

- All university premises are non smoking.

### **Hair Dryers and Irons**

- There is a limited supply of hair dryers and irons available through Reception.
- An ironing board is located in the kitchen of each flat.

### **Telephones**

- Internal calls within the University or to another residential room are free of charge.

- Phone numbers for individual rooms can be found on the room phone. Just dial the extension you require.
- Dial 82800/82801 for Reception.
- For outgoing calls or to connection to the internet you must purchase a phone card from Residential Services Reception.

### Catering Times

- Refectory Restaurant
 

Breakfast	07:30-09:00
Lunch	Please check the BES conference programme
Dinner	for details of catering time and location.
- Snacks and Coffees are also available at the Sports lounge in Club De Havilland
 

Monday, Friday, Saturday & Sunday	08:00 – 20:00
Tuesday, Wednesday & Thursday	08:00 – 20:00

### Bars

- There is a general bar service available from the Sports Café in the Hertfordshire Sports Centre or from the de Havilland Sports and Social Club. *Please note, you will need to show your keycard to gain free entry to these facilities.*

### Local Attractions

- Details of local attractions, pubs, restaurants and places of interest are available in Reception.

### Sports Facilities

- The de Havilland campus has a spectacular new sports complex, the Hertfordshire Sports Village.
- As a residential conference delegate, access is available at no charge to the pool and the fitness centre. However you must supply your own towel, suitable clothing and equipment.
- You may hire badminton and squash racquets if required. Bookings for outdoor courts and other facilities can be made through Sports Village Reception on internal x4466. Normal charges will apply.

### Sports Opening Hours

- Monday-Friday
 

Health & Fitness	06:30 – 21:00
Swim	07:00 – 21:00
- Saturday & Sunday
 

Health & Fitness	08:00 – 20:00
Swim	08:00 – 16:00





**College Lane Campus**

- 1 Main Reception / Refectory / Prince Edward Hall
- 2 Todd Building
- 3 Lindop Building
- 4 Mercer Building / One Stop Shop
- 5 Main Block
- 6 Hutton Block
- 7 Ele House / Shop
- 8 Students' Union / Bar / Hutton Hall
- 9 FEIS Resource Centre
- 10 Wright Building
- 11 Hillside House
- 12 CP Snow Building
- 13 Yorkon Building
- 14 Learning Resources Centre

- 15 The Barn
- 16 Automotive Centre
- 17 Four Jack Rig (Engineering)
- 18 Innovation Centre
- 19 Services Building / Estates / Reprographics
- 20 Day Nursery
- 21 Dept. of Health and Safety
- 22 Art and Design Building
- 23 Gallery
- 24 Bus Station
- 25 John Lill Music Centre
- 26 Key Centre
- P Car Parks

- A Roberts Way Student Village
- B Butler Hall / Accommodation Office
- C Fern Hall
- D Chapman Hall
- E Broad Hall
- F Coales Hall
- G Telford Court
- H Roehyde Hall
- J Chantry Court

**de Havilland Campus**

- 1 Learning Resources Centre
- 2 Business School
- 3 Faculty of Humanities and Education
- 4 Auditorium
- 5 Hertfordshire Sports Village
- 6 Refectory
- 7 Gatehouse
- 8 The Street
- 9 de Havilland Sports and Social Club
- P Car Park

- A Sarratt
- B Watton
- C Redbourn
- D Shenley
- E Ashwell
- F Aidenham
- G Welwyn
- H Sandridge
- J Hattham
- K Kimpton
- L Lemsford
- M Residential Services Office

