



# British Ecological Society

## Booking Form

### METHODS IN ECOLOGY AND EVOLUTION LAUNCH SYMPOSIUM

22 APRIL 2010, CHARLES DARWIN HOUSE, LONDON, UNITED KINGDOM

**DEADLINE FOR BOOKINGS: 12 April 2010**

Everyone wishing to attend the meeting must complete a booking form and pay in full otherwise it will not be processed. **Invited guests should email Graziella Iossa directly at mee@britishecologicalsociety.org**

<b>CONTACT DETAILS (CAPITALS PLEASE):</b> name, address, telephone and email
<b>BADGE DETAILS (CAPITALS PLEASE) :</b> name and affiliation
<b>BOOKING CONFIRMATION:</b> Please provide an email address to which confirmation of booking should be sent:

Please indicate your requirements by ticking one of the boxes below. See overleaf for notes.

Delegates:       Ordinary fee  
                      Student fee

Registration*	Ordinary fee £15	
	Student fee £10	
<b>TOTAL (£)</b>		

\* Please note that the registration fee includes tea, coffee and lunch

Do you require vegetarian  or vegan  meals?

**PAYMENT DETAILS** Bookings will not be accepted unless full payment accompanies this form. I enclose payment as follows:

A cheque for £\_\_\_\_\_ made payable to the British Ecological Society OR

Please charge £\_\_\_\_\_ to the following Visa/MasterCard (American Express not accepted)

<b>CARD HOLDER DETAILS:</b>	
Visa/MasterCard number	Expiry date
Card holder's name	
Card holder's address	
Card holder's signature	

**BOOKINGS SHOULD BE SENT TO BES: Graziella Iossa, CHARLES DARWIN HOUSE 12 ROGER STREET, LONDON WC1N 2JU  
PLEASE NOTE THERE ARE NO REFUNDS ON BOOKING CANCELLATIONS**

## GUIDANCE NOTES

### INFORMATION

Methods in Ecology and Evolution is running a Symposium to mark the launch of the journal. The one-day symposium will take place on Thursday 22 April 2010 at Charles Darwin House, the new offices of the British Ecological Society in central London.

### REGISTRATION

There is a small fee to register for the symposium (Ordinary delegate £15, Student delegate £10). Bookings will not be processed without full payment. The registration fee includes teas, coffees and lunch.

Day registration by cash payments only is available from the Registration Desk during the meeting, but **we encourage you to book in advance to secure a place as the number of delegates is restricted to 120.**

If your institution is issuing a cheque for payment, do not rely on your Finance Office to forward your booking form to the BES. On many occasions finance officers have failed to send us forms, which results in obvious problems.

When we receive your booking form, it will be processed and a letter of confirmation plus joining instructions will be emailed to you. You should keep a copy of the completed form for your records. Send your booking form by one method only, do not send copies via both mail and fax.

### MEALS

The registration fee includes teas, coffees and a light buffet lunch. Please let us know your dietary requirements.

### QUERIES

Any queries regarding the Launch Symposium should be directed to the [Graziella Iossa](#), Journal co-ordinator.

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